

Northland Association of Pharmacy Technicians

NAPT Executive Board Meeting Ramada by Wyndham, Fargo ND Sunday, December 4th, 2022

Present: Amanda (Mandy) Chase (Chairperson), Adelle Casavant (President), Josie Quick (Vice-President), Vanessa Topka (Secretary), Diane Halvorson (Treasurer/ND BOP Liaison), Tracy Lindsey (Parliamentarian), Brenda Nitschke (Member-at-Large),

Absent: Jami Weybright (Member-at-Large)-Approved absence

- Call to Order Mandy (Amanda) Chase (Chairperson)at 9:05
 Quorum was established
 Mission Statement was read by Vanessa Topka (Secretary)
- 2. Motion to approve the agenda was made by Diane Halvorson (Treasurer/ND BOP Liaison) and seconded by Tracy Lindsey (Parliamentarian). Motion Passed
- 3. Secretary Report Vanessa Topka (Secretary), review of the NAPT Executive Board Meeting from Friday September 23rd, 2022, Sunday October 8th Status Call and Sunday November 13th Status Call. Corrections need to be made from the minutes from September 23rd Executive meeting and November 13th Status call. Vanessa will resend to the Executive Board for final approval. Motion was made by Adelle Casavant (President) to accept the minutes with the corrections, seconded by Brenda Nitschke (Member at Large). Motion passed.
- 4. Treasurer Report Diane Halvorson (Treasurer/ND BOP Liaison)
- A. Profit and Loss, currently not available for this meeting
- B. Balance Sheet

Motion carried.

- C. Statement/Checkbook Report were reviewed and approved
- D. Scholarship Fund has a current balance of \$5877.79

 Brenda Nitschke, made a Motion to accept the treasurer report as presented, seconded by Josie Quick.
- 5. Reports of Committee
- A. NAPT Finance Committee Budget 2023, Diane Halvorson (Treasurer/ND BOP Liaison) reviewed, and no changes needed.

- B. NAPT Survey Committee Diane Halvorson (Treasurer/ND BOP Liaison), Part 1 of the survey will be published in the next Nodak, Part 2 is more about advanced practices and Diane is currently working on deciphering the findings
- C. NAPT Fall Conference Committee Diane Halvorson (Treasurer/ND BOP Liaison) Fall Conference went well, Diane is still with CE Impact for the final information. Discussion was held regarding the Basket Extraordinaire, questions regarding the process, size and guidelines were discussed.
- D. NAPT Fall Conference 2023 Diane Halvorson (Treasurer/ND BOP Liaison) Will be held at the Holiday Inn in Fargo on Friday September 22nd and Saturday September 23rd, 2022. Discussion was held that it is the 30th anniversary and would like to acknowledge the people who started it all, the committee will be meeting in February or March.
- E. Scholarship Committee Adelle Casavant (President)Communication was sent to NCTC and NDSCS in December before Christmas and Melissa and Danika will distribute to the students. The application deadline is Jan 15th to 30th. Qualifications will be confirmed during a Status call meeting. Chairperson, President, Vice-President and NDPhA Liaison will have a separate meeting to grade and determine amount to be awarded up to \$2150 Total, all applicants will be notified. Brenda working on creating a template for recipients and non-recipients of the scholarship.
- F. ND Career Builders-There are individuals that are considering the ND Career Builders Scholarship and it is noted that they do not want to live in North Dakota. \$1750 can be awarded.
- G. Facebook Josie Quick- (Vice- President) Will be reposting the current positions and the survey results, will also be posting an update from the Fall annual events.
- H. NAPT 2023 Annual Awards (Adelle Casavant (President)
 - A. Nominations received-No nominations at this time, Josie will be doing a Facebook post in both January and February
 - B. Adding another board member to email-Diane will look at suggestions for updating the guideline book.
- I. Nomination Committee (Adelle Casavant (President)- Current Positions open on the Executive Board are as follows, Vice President, Treasurer, Parliamentarian, and (2) members-at-Large. Discussion was held if there is a need for (3) Members-at-Large. Ballots will be sent by email in mid-March and will be due 14 days after sending, will also be emailing, and posting on Facebook a wright up on each elected position.

6. Liaison Members

- A. NDBoP- Diane Halvorson presented a rule change for TCT, group reviewed and will continue to discuss suggested changes with the NDBoP.
 - B. NDPHA Meeting-Mandy Chase reported the next meeting is scheduled for December 7th.
 - C. NDSCS/NCTC- No update.

7. Current Topics

- A. NDPHA Tab-Diane Halvorson reported that the home page of the NAPT should remove the AAPT affiliation and we should ask the association to look at items that are no longer needed. Diane will work with Jesse.
 - B. Recruitment to the Profession of Pharmacy (Diane and Mandy)-No specific updates currently
 - C. NDPhA convention update-NAPT is able to present the TCT findings and since

Diane and Mandy served on the TCT committee they will work together to discuss participating in the presentation. Discussion was held regarding the poster presentation at the NDPhA convention. Diane Halvorson and Mandy Chase are currently on a PTCB project and is needing a speaker. Adelle made a

motion to utilize the remaining funds from the TCT project for the TCT presentation at the NDPhA 2023 convention, seconded by Josie, motion passed

- D. Computer maintenance-Mandy (Amanda) Chase reported that the updates are complete, and the invoice has been paid.
- E. NoDak upcoming due dates- Mandy (Amanda) Chase December updates were due November 30th and Mandy has not received the next issue dates.
- F. Future Communications with General Membership-Adelle is currently working on a timeline with Jesse regarding communication specific to NAPT awards and upcoming NAPT Executive Board opening and the official ballot and voting for NAPT Executive Board open positions.
- G. Visits to NDSCS and NCTC- Mandy (Amanda) Chase will be reaching out to the schools after they are back in session
- H. CE Processing-Diane Halvorson, discussion was held regarding CE Impact Diane will reach out to NDPhA regarding CE processing and Mandy will investigate other CE companies
- I. Pharmacy Tech letter- Tracy Lindsey and Mandy (Amanda) Chase work together on Tuesday December 6th in the evening to help create and get to the Executive Board for approval
- J. Outgoing chairperson gift-Diane Halvorson discussed standardizing gift and it will be brought up for discussion at the General Members in April for budget approval. Adelle will be looking at Engraphix for pricing and will bring to next meeting.
- K. Survey to Pharmacy managers/directors re: Pharmacy Tech positions needs-Diane Halvorson discussion was held on whether to send a survey to Pharmacy leadership will be brought to the next NDPhA meeting
- L. Pharmtech ready program-Josie Quick reported that Pharmtech cannot be discussed because PTU is currently on the NDPhA website.
- M. PTU-Adelle Casavant reported TRC healthcare has a new contact is Lori Patikthis. The hope is to schedule a meeting with Mike Schwab at NDPhA. Diane requested this be put on hold while Mandy brings the Pharmacy survey to the NDPhA meeting. Mandy will also contact NDSU for additional information about their new Technician certificate program. The Executive Board will hold off on conversations until we have additional information.
 - N. Advanced practice vs Expanded Practice-Discussion was held regarding the
- O. January advisory Meeting topics, Chairperson, President, and Vice-President will be going to the Advisory Board in January, topics will include Survey and advanced practice results, fall conference, TCT and presenting at the convention (will be reaching out to the test sites to see how things are going), Pharmacist survey, Communication platform of emails, CE processing and value of a poster presentation. Discussion was held regarding presenting our survey results. Mandy Chase will be in contact with Carolyn Bodell to get the details and the possibility of bringing it to NABP in May 2023was discussed. Brenda offered to assist Mandy.

Future Meetings

- A. Status Call January 8th, 2023 @ 730PM
- B. Status Call February 12th, 2023 @ 730 PM
- C. Executive Board Meeting March 5th, 2023 @0900, Ramada in Fargo
- D. Executive Board Meeting April 21st, 2023 @NDPhA Convention
- E. General Membership Meeting April 22nd, 2023@NDPhA Convention

Meeting Adjourned 3:14pm

NAPT Scholarship Essay Review Tool

| Name: | | | | | |
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| Date: | | | | | |
| Date. | | | | | |
| | | | | | |
| Does the applicant meet the following: | | | | Yes | No |
| North Dakota Resident and/or a registered ND Technician | n in Train | ing | | 1.00 | 1 |
| Enrolled in an ASHP accredited pharmacy technician, deg | | | ram | | |
| Have completed one semester of program | | 0, 0 | | | |
| GPA 3.0 or higher/copy of current transcript | | | | | |
| Completed application | *************************************** | | | | |
| Provide essay titled "Why I want to be a Pharmacy Tec | hnician" | in #12 fo | nt and 250 | - | |
| 500words | | | | | |
| **IF no is answered in any of the questions above, | the appl | icant dia | not meet | the sta | ndards a |
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Northland Association of Pharmacy Technicians Scholarship Application

Applications will be accepted January 15th-30th

The quantity and dollar amount of the NAPT scholarships vary depending on availability of funds and number of applicants.

ELIGIBILITY

To be eligible for the scholarship the student must:

- > Be a North Dakota resident and/or a registered ND Technician in Training.
- > Be enrolled in an ASHP accredited pharmacy technician degree granting program.
- > Have completed one semester of the program.
- > Have a GPA of 3.0 or higher and provide a copy of your current transcript.
- ▶ Write an essay entitled "Why I want to be a Pharmacy Technician" in 12 pt. font consisting of 250 500 words
- > Complete and return the application including all required items listed above prior to the deadline.

| Name of applicant | | | |
|-------------------|--|--|--|
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E-mail address

| DURING SCHOOL YEAR (if different) |
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Mail Completed Application, Transcript, and Essay to:

NAPT Scholarship Committee

NDPhA

1641 Capital Way

Bismarck, ND 58501-2195

Notification of Scholarship Recipient: The Applicant will be notified by email by the NAPT Scholarship Committee no later than March 1st with payment being made directly to the student at that time. Names of scholarship winners will be published in the NoDak Journal.

NDPhA Convention - Schedule of Activities

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Northland Association of Pharmacy Technicans Financial Budget/Expense Report

January - December

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| Raffle | Visit Selected Schools | Awards | Postage/Printing | NDPhA Support | National Convention | Miscellaneous | Executive Board Membership | Executive Board Meetings | _ | Interest | NAPT Dues | | | Item Description | | Annual Raffle | Visit Selected Schools | Video Project | Student sponsorship to Cnvn | General | Postage/Printing | Pharmacy Week | NDPhA Support | National Convention | Miscellaneous | Executive Board Membership | Executive Board Meetings | Fall Conference | Interest | Pin Sales | NAPT Dues | | Item Description | |
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Number

100 NAPT Dues

110 Interest

120/220 Fall Conference

200 Executive Board Meetings

240 Miscellaneous

250 National Convention

260 NDPhA Support

290 Postage/Printing

300 Awards

330 Visit Selected Schools

340 Special Projects

350 Computer Maintenance

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** DO NOT MAIL **

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P.O. Box 2847 • Fargo, ND 58108-2847

NORTHLAND ASSN OF PHARMACY TECHNICIANS 1641 CAPITOL WAY

Statement of Account

Statement Date Account Number Page 1 of 2

OCT 27-NOV 26, 2022 ********7890

Your default daily dollar debit card limit for POS transactions has been increased to \$3,500 - just in time for holiday shopping! (Please see your checking account disclosure for further details on your debit card limitations.)

Maybe you'd like a new debit card design to go with your new limit? Customize your spending with a new card featuring your favorite photo or sports team! Learn more at GateCity.Bank/Custom-Debit-Cards today.

Business Non-Profit Int CK *******7890

| Starting Balance | 17,876.44 | Interest Earned 10-27-2022 through 11-26-2022 | 0.15 |
|--|------------------------|--|----------------------------|
| Deposits Withdrawals Service Charges | 0.00 900.00 0.00 | Average Daily Balance During this period Interest Rate Interest Earned Y-T-D | 17,189.34 0.01% 1.72 |
| Interest | 0.15 | Annual Percentage Yield Earned | 0.01% |
| Ending Balance | 16,976.59 | | |

| Post Date | Trans Date | Transaction Description | Withdrawals | Deposits | Balance |
|-----------|------------|-------------------------|-------------|----------|-----------|
| | | Starting Balance | | | 17,876.44 |
| 11/02 | 11/02 | Check 2746 | 300.00 | | 17,576.44 |
| 11/04 | 11/04 | Check 2730 | 600.00 | | 16,976.44 |
| 11/26 | 11/26 | Credit Interest | | 0.15 | 16,976.59 |

| Summary of Returned Item Fees (NSF Fee - Return | ned Item) and Overdraft Fee | s (NSF Fee - Paid Item) |
|---|-----------------------------|-------------------------|
| | Total For This Period | Total Year-to-Date |
| Total Returned Item Fees | 0.00 | 0.00 |
| Total Overdraft Fees | 0.00 | 0.00 |

NAPT Fall Conference

Budget/Income-Expense Report

| | 2 | 2021 | ν2 | 2022 | 2023 | $\tilde{\omega}$ |
|-------------------------------|-----------|--|--------------------|---------|----------|------------------|
| Income | Budgeted | Actual | Budgeted | Actual | Budgeted | Actual |
| Registration (60 | 3,000.00 | 3190.00 | 3,000.00 | 3640.00 | 3,000.00 | |
| attendees @ \$50/attendee) | | | | | | |
| Total | 3,000.00 | 3190.00 | 3,000.00 | 3490.00 | 3,000.00 | |
| Expenses | | | | | | |
| Site | 550.00 | 591.25 | 600.00 | 535.00 | 700.00 | |
| Speaker | 3,000.00 | 1850.00 | 3,000.00 | 1697.46 | 3000.00 | |
| Supplies | 0 | 0 | O | 0 | O | |
| Food | 5,500 | 3312.53 | 4,000.00 | 3852.01 | 4500.00 | |
| ACPE Processing | 2,500.00 | 2450.00 | 3,750.00 | 3750.00 | 4500.00 | |
| | | The second secon | | | | |
| Total | 11,550.00 | 8,203.78 | 8,203.78 11,350.00 | 9834.47 | 12700.00 | |
| TOTAL LOSS | 8,550.00 | 5,013.78 | 8,350.00 | 6334.47 | 9,750.00 | |

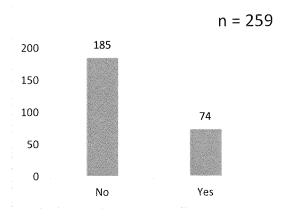
Registered Pharmacy Technician Survey 2022

SECTION TWO: ADVANCED PRACTICE SPECIFIC TO

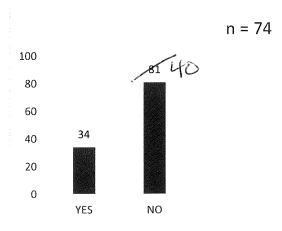
IMMUNIZATION ADMINISTRATION

Question:

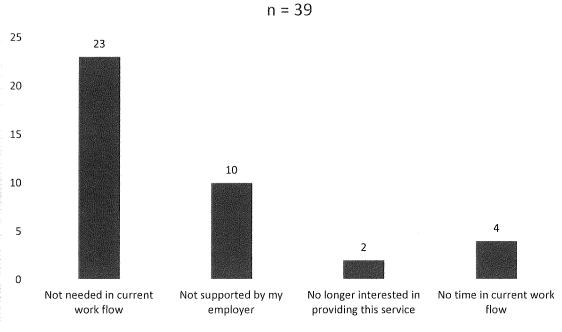
Are you a qualified pharmacy technician (based on the criteria as outlined by the North Dakota State Board of Pharmacy) to administer vaccines, subcutaneous, and intramuscular medications?

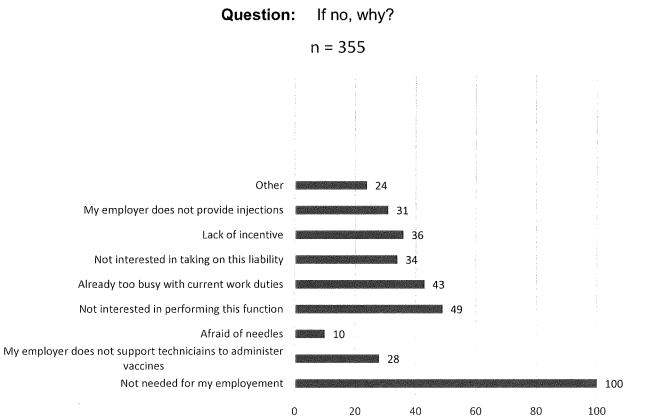


Question: Are you currently active in administering immunizations?



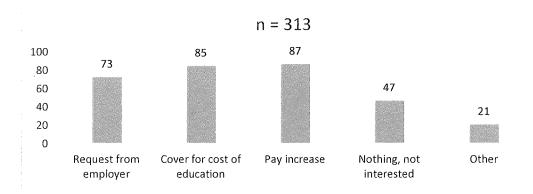
Question: If no, why not?



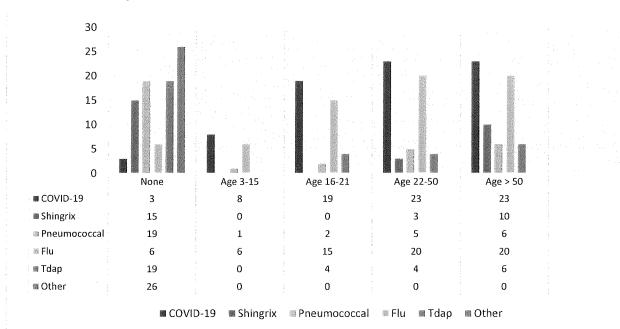


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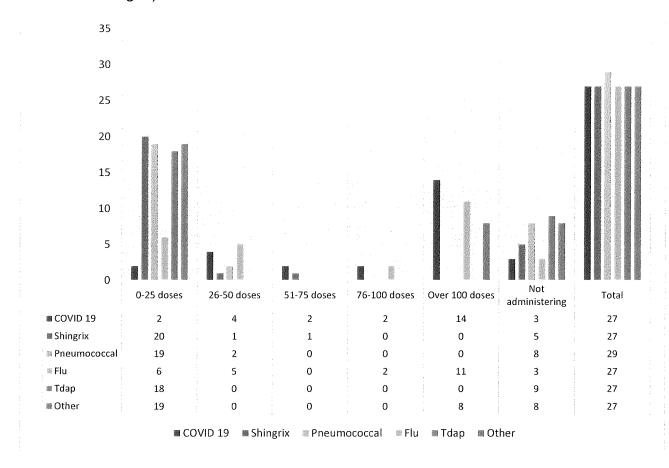
Question: What would it take for you to consider becoming qualified to administer vaccines, subcutaneous and intramuscular medications (select as many options that fit your reason)?



Question: Please complete the following pertaining to the types of medications you are currently administering.... Which of the following vaccines/medication do you administer?



Question: Total average amount of doses you have provided in the last year (for all ages)



Question: Do you agree with the following statements:

| Question | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree | Total |
|---|-------------------|-------|---------|----------|----------------------|-------|
| I feel valued/satisfied with being able to administer vaccines/medications | 14 | 7 | 3 | 0 | 2 | 26 |
| Working in this capacity has added value to my role | 17 | 7 | 2 | .0 | 0 | 26 |
| I feel I am adequately compensated for this additional responsibility | 6 | 2 | 5 | 5 | 8 | 26 |
| I make a positive difference by being able to administer vaccines/medications | 17 | 7 | 2 | 0 | 0 | 26 |

Question: Please complete the questions below regarding advanced practice. Please select all that apply (at least 1 from each column)

| Question | What areas do you NOT practice in your current work setting? | What areas do you practice in your current work setting? | What areas do you have strong knowledge and/or proficiency? | Total | |
|---|---|---|---|-------|--|
| Sterile Compounding | 146 | 51 | 85 | 282 | |
| Non-Sterile Compounding | 87 | 96 | 108 | 291 | |
| Hazardous Drug Management | 79 | 110 | 99 | 288 | |
| Tech Check Tech | 127 | 66 | 79 | 272 | |
| Billing and Reimbursement | 71 | 92 | 119 | 282 | |
| Controlled Substance Diversion Prevention | 69 | 104 | 101 | 274 | |
| Immunizations | 162 | 48 | 31 | 241 | |
| Point of Care Testing | 187 | 29 | 18 | 234 | |
| Medication History | 116 | 80 | 62 | 258 | |
| Medication Therapy Management | 144 | 65 | 38 | 247 | |
| Other | 172 | 37 | 43 | 252 | |

Question: Please complete the questions below regarding advanced practice. Please select all that apply (at least 1 from each column)

| | | · · · · · · · · · · · · · · · · · · · | | · | |
|---|-----------------------------------|---|---|--|-------|
| Question | I am not interested at this time. | What areas do you currently not practice in but plan to expand in the future? | What areas do you practice in your current work setting? | What areas do you have strong knowledge and/or proficiency? | Total |
| Sterile Compounding | 119 | 20 | 27 | 43 | 209 |
| Non-Sterile Compounding | 102 | 24 | 26 | 56 | 208 |
| Hazardous Drug Management | 101 | 37 | 35 | 37 | 216 |
| Tech Check Tech | 87 | 54 | 31 | 38 | 210 |
| Billing and Reimbursement | 110 | 29 | 28 | 46 | 213 |
| Controlled Substance Diversion Prevention | 96 | 41 | 37 | 38 | 212 |
| Immunizations | 116 | 41 | 24 | 29 | 210 |
| Point of Care Testing | 134 | 40 | 19 | 13 | 206 |
| Medication History | 104 | 53 | 20 | 33 | 210 |
| Medication Therapy Management | 111 | 51 | 26 | 25 | 213 |
| Other | 156 | 27 | 13 | 24 | 232 |

Question: Do you have national certification credentials such as CPhT-Adv?

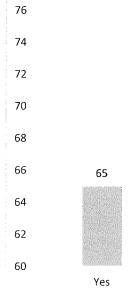




Yes No

Question: If no, do you plan to pursue in the future?

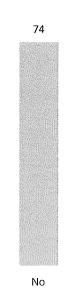
n = 139



40

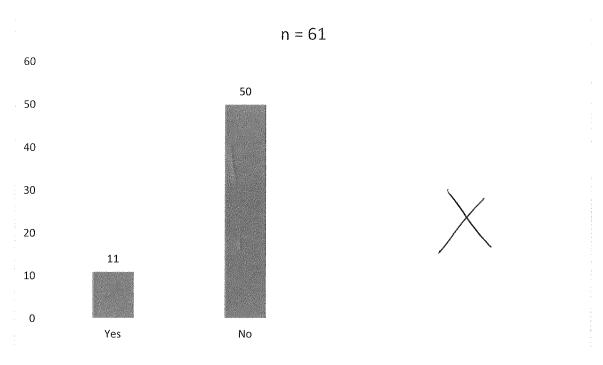
20

0

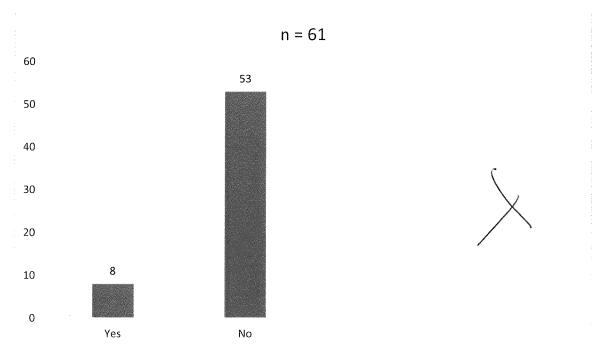




Question: Did you receive financial assistance from your employment to obtain your advanced practice certification?



Question: Once certified with advanced practice in one or more areas, did you receive monetary compensation from your employer?



Question: My role as an advanced practice technician provides: Please select one answer for each question.

| Question | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Total |
|---|----------------------|----------|---------|-------|-------------------|-------|
| Recognition for my achievements | 10 | 14 | 73 | 49 | 46 | 192 |
| Prestige and status within the pharmacy and/or the profession | 9 | 22 | 70 | 55 | 36 | 192 |
| The opportunity for independent thought and action at my job | 11 | 11 | 66 | 56 | 48 | 192 |
| The chance to do something that makes use of my abilities | 8 | 10 | 53 | 60 | 61 | 192 |
| The opportunity to positively impact our daily work flow | 8 | 9 | 56 | 55 | 64 | 192 |