

General Membership Meeting

Holiday Inn, Fargo, ND

April 21, 2018

**Members Present:** 34 General Members

Meeting was called to order by Chairperson Diane at 12:21pm.

1. Mission statement was read by Lindsay.
2. Diane declared that quorum has been established. Agenda was accepted as is with no immediate additions.
3. Introductions of current NAPT Executive Board members and introduction of Past Executive Board members were completed and the members were recognized for their involvement in the NAPT. Student Pharmacy Technician were also recognized and welcomed into the profession.
4. Treasurer’s Report
   1. Alex reviewed the current NAPT Profit and Loss statement.
   2. **Kristina made a motion to approve the financial statements. The motion was seconded by Kerri. Motion carried.**
5. Secretary’s Report
   1. Lindsay reviewed the minutes from the General Membership meeting held on September 16, 2017.
   2. **Tracy made a motion to approve the General Membership meeting minutes from September 16, 2017. The motion was seconded by Kim. Motion carried.**
   3. It was noted that the NAPT Executive Board meeting minutes are available on the NDPhA website.
6. Basket Extraordinaire Report
   1. Kathy recognized the success of the Basket Extraordinaire raffle at the 2017 NAPT Fall Conference and announced that due to the participation and success, the 2018 NAPT Fall Conference will have another Basket Extraordinaire. Outreach to area businesses has already begun and looking forward to another successful raffle to support the student pharmacy technician scholarship fund.
7. 2018 NAPT Scholarship Awards
   1. Announcements of the 2018 NAPT Scholarship award recipients was completed. It was noted that a record number of student pharmacy technicians applied for the scholarship award.
      1. First Place (tie) $700 award: Nicole DeMars
      2. First Place (tie) $700 award: Mandy Wixo
      3. Third Place $400 award: Cecile Hoornaert
      4. Fourth Place $300 award: Farhan Roobaa
   2. A total of $2100 was award in this year’s scholarships.
8. Awards
   1. Tracy announced that a record number of nominations for NAPT Technician Awards were submitted and encouraged the group to continue that trend for future award periods. Tracy provided an update that the NAPT Executive Board worked to streamline the nomination process and how the criteria is obtained as well as when the nomination period will open. Going forward the nomination period will open at the NAPT Fall Conference and will close at the normal time in February. Award criteria, nomination information, and deadlines will continue to be published in the Nodak.
   2. General Membership provided positive feedback and expressed that this will help drive additional nominations and avoid the rush around the holiday season.
9. Facebook Update
   1. Lindsay reported that the NAPT Executive Board has created and published a Facebook page for the NAPT. Several members brought out their cell phones and began ‘liking’ the page right away. It was again stated that the intention of the page is to provide updates on current events and to promote pharmacy technicians.
   2. The General Members were encouraged to share and spread the word with fellow technicians and others interested parties to ‘like’ the page.
10. NAPT Annual Fall Conference
    1. 2018 Fall Conference will be held in Fargo, ND at the Holiday Inn on October 5th-6th.
    2. Diane noted that the Fall Conference committee has developed a well-rounded group of presenters who will make up 10 CE.
    3. Each table received a hand out of the theme for the 2018 NAPT Fall Conference which is the 3 P’s of Pharmacy: Patient, Prescription, and Professional.
11. Wage Survey
    1. Diane reported that a wage survey is being developed and will be sent out to each North Dakota registered technician with questions regarding their wage, demographics, type of pharmacy site, years of employment, etc. The survey is utilized to gauge the pharmacy technician industry in the state of North Dakota.
    2. Diane stated that the information about the survey will be included in the annual flyer. Diane encouraged everyone to submit responses to the survey as a majority need to be received in order to consider the survey as valid.
12. Installation of 2018-2019 NAPT Executive Board
    1. Installation of the 2018-2019 NAPT Executive Board was completed
       1. Chairperson—Tracy
       2. President—Twana
       3. Vice President—Arlene
       4. Treasurer—Alex
       5. Secretary—Lindsay
       6. Member-at-Large—Kathy
       7. Parliamentarian—Autumn
    2. Tracey Lindsey as the new Chairperson steps in to conduct the remainder of the NAPT General Membership business meeting.
    3. Tracy provided an update that there is one open position for member-at-large which is an appointed position. She encouraged that anyone looking for more involvement in the NAPT Executive Board to reach out to herself or another board member. The member-at-large position is a great way stepping stone to begin further involvement.
13. Message from Tracy
    1. Tracy expressed gratitude for everyone coming to the NDPhA Convention as well as attending and participating in the General Membership meeting. Tracy is excited to get to work in her new role as Chairperson and have a successful 2018-2019 season.
    2. Tracy also extended a Thank You to Barb Lacher for her years of service, dedication, and commitment to the profession of Pharmacy Technicians. To show our appreciation Barb was presented with a card and gift. It was expressed that we hope to continue to have Barb’s presence and voice in the growth of pharmacy technicians in North Dakota.
14. AAPT Update
    1. Donna announced that the 2018 AAPT Convention will be held in Niagara Falls, NY at Hyatt Place Niagara Falls on September 7th-8th. She hopes to have a good turnout and if anyone has any questions about attending an AAPT Convention to feel free to reach out to her.
15. Open mic time for members to share their thoughts, questions, and requests of the board
    1. Diane opened up discussion on the recent CE event regarding PTCB updates. Members expressed concern that some of the information that was relayed was either outdated or not applicable to North Dakota and our registered pharmacy technicians. It was noted that the NAPT Executive Board would review writing a formal letter to PTCB to further review the information that was reviewed in the CE.

Meeting adjourned by Chairperson Tracy at 1:27pm.

Meeting minutes prepared by Lindsay Cizek-Cribb, NAPT Secretary.