

Northland Association of Pharmacy Technicians

NAPT Executive Board Meeting

Sunday, June 5th, 2022

Ramada Inn & Suites, Fargo ND

Present: Amanda (Mandy) Chase (Chairperson), Adelle Casavant (President), Josie Quick (Vice-President) Brenda Nitschke (Member-at-Large), Diane Halvorson (Treasurer/ND BOP Liaison), Tracy Lindsey (Parliamentarian) and special guest Dr. Elizabeth Skoy

Absent: Mike Schwab (NDPHA Liaison), Danika Johnson (NCTC Liaison), Melissa Krava (NDSCS Liaison), Vanessa Topka (Secretary) and Jami Brunette (Member-at-Large)

1. Chairperson Mandy Chase called the meeting to order at 9:04am.
 - a. Chairperson Mandy Chase declared a quorum was established
 - b. Mission statement recited by Josie Quick.
2. Agenda reviewed; additions made. Motion to approve the agenda with additions as noted made by Tracy Lindsey. Seconded by Brenda Nitschke. Motion carried.
3. ONE program: Chairperson Mandy Chase invited Dr. Elizabeth Skoy to take the floor. Dr. Skoy outlined the current focus of the ONE committee how to grow the utilization of the program. Historically, the program has incentivized pharmacy interns as they go on rotations to help implement the program in pharmacies and by doing so, they might meet criteria for scholarship funds. To expand that process, how can we implement something to incentivize pharmacy technicians to assist in promoting the utilization of ONE in their pharmacies with the partnership of their pharmacist. Creating a pathway to have the pharmacy technician be the champion of the program. Further discussion needed to determine if this would be monetary/award driven. At this point the ONE program is looking to NAPT to see if they support this conversation. The NAPT board shared their verbal support for the ONE program and stated whatever we could do to support moving forward to please let us know. Additionally, clarification asked regarding the vision of the potential award. Dr. Skoy clarified that if they go that route, that the ONE program would create and facilitate the award, they would ask NAPT Executive Board for one or two members to serve on the award selection committee. Reminder that this award would be grant funded and not a typical standing award that would become an annual award. Diane Halvorson

encouraged Dr. Skoy, who will be presenting at the NAPT Annual Fall Conference, to take a few minutes during that presentation to promote the ONE program and pharmacy technician involvement during her presentation.

Additionally, while on the line, Dr Skoy asked if she could cover the immunization topic. Chairperson Mandy Chase granted her the floor. Dr. Skoy shared that the CAP program is working to secure grant funding towards continued efforts to educate our pharmacy technicians to obtain the education component required to perform immunization administration. Dr Skoy reported a high-level vision of how this program would work. Diane Halvorson encouraged Dr. Skoy to think about the utilization of telepharmacies in the state to be a part of such programs as a way to service our rural areas who struggle with appropriate vaccination coverage.

4. Secretary reports: Chairperson Mandy Chase

- a. NAPT Executive Board Meeting Minutes from April 10, 2022 reviewed. Tracy Lindsey made a motion to accept the minutes as posted on the NDPhA website. Brenda Nitschke seconded. Motion carried.
- b. NAPT Status Call Minutes from May 8, 2022 reviewed. Changes discussed. Diane Halvorson made a motion to approve the minutes as presented with the discussed changes. Josie Quick seconded the motion. Motion carried.

5. Treasurer reports: Diane Halvorson

- a. Profit and Loss
- b. Balance Sheet
- c. Fiscal Report/Checkbook Report

Brenda Nitschke made a motion to accept the treasurer reports as presented. Adelle Casavant seconded the motion. Motion carried.

** Adelle Casavant asked on a side note if the NAPT Highlights should be available for review on the NDPhA website under the NAPT page. Group felt this is acceptable. Diane Halvorson will forward the Highlight section to NDPhA and request this be added to the NAPT page.

- d. Scholarship fund: current balance is \$3,577.00. Diane Halvorson presented a fiscal report that shows monies in/out. This document was created as a to have this financial information available to the board. Discussion regarding if this document should be a part of the NAPT Guideline book. Brenda Nitschke made a motion to add the NAPT Scholarship Funds Report to the NAPT Guideline book. Additionally, to update the President and Secretary responsibilities to include the upkeep of this document. Josie Quick seconded the motion. One nay vote, motion carried.

6. Future communications:

- a. Chairperson Mandy Chase identified some concerns about the current process of communication with NAPT Executive Board Members. After discussion, moving forward Mandy's expectations will be:
 - i. When sending an email, it is the expectation of all board members to respond within 24 hours the receipt of the email. IMPORTANT, this is just acknowledging the receipt, not the review and comments of the email.

- ii. The person sending the email is responsible to acknowledge response of all board members. If someone does not respond, reach out to that person to identify barriers of lack of response.
 - iii. If a pattern of not replying becomes an issue report to Mandy and she will track to ensure we are all following the process in a timely manner.
 - iv. If you will be unavailable for a time period, please notify the board of your unavailability so the board can ensure work continues to be done in your absence. Is it the expectation that upon your return, you have 24 hours to respond to any emails sent during your absence.
 - v. Encourage the group to create new threads to separate the multiple topics that may be discussed via email at one time as a way to insist email management.
- b. Communications with NAPT General Membership: Discussion held regarding the transition from postal mail to email platform. This has been a discussion on the table for a long time. Pros and cons discussed regarding how to best serve our membership. This transition will be successful by utilizing NDPhA as our communications person. Diane Halvorson stated she has had conversations with NDPhA Executive Director Mike Schwab as well as Jesse from the NDPhA office. Adelle Casavant made a motion to convert the communications to our general membership from the utilization of postal service to email process with the assistance of NDPhA. Brenda Nitcshe seconded the motion. Voting showed one nay. Motion carried.

7. Reports of Committees:

- a. Finance Committee: Diane Halvorson reported that while looking to set up a budget for 2023, there is no procedure written to guide this committee. Diane Halvorson created a Budget Committee Procedure and submitted for review. Brenda Nitschke made a motion to accept the Budget Committee Procedure as presented with the recommended changes discussed today. Josie Quick seconded the motion. Motion carried.
- b. Fall Conference 2022: Diane Halvorson reported the loss of a speaker, this took some time to work through so we are behind on our timeline but will be fine as our timeline had some wiggle room for issues like this. Diane Halvorson has secured Ryan Burke from PTCB to be our 10th speaker. Ryan has already completed the necessary paperwork with CEImpact. Current timeline, CEImpact reviewing all speaker information, this will be completed within a week and we will move forward with speaker preparations.
- c. Fall conference 2023: Adelle Casavant reported the following:
 - i. Conference will be held at the Holiday Inn, Fargo on September 22-23, 2023. Review of the contract, Adelle will be signing the contract after this meeting.
 - ii. Adelle Casavant stated she would be the Fall Conference Coordinator. Discussion held to ensure Adelle felt she was able to meet the responsibilities of the coordinator as well as responsibilities of the President/ transition to Chairperson in April 2023. After great discussion of what the Fall Conference

Coordinator does and support from the board, Adelle asked if anyone would be interested in serving as NAPT Fall Conference Coordinator 2023. Diane Halvorson volunteered for this position.

- d. NAPT Survey Committee: Diane Halvorson reported, just received results and will process results. Survey Committee Members will be notified to review the proposed report of the survey. Such report will be presented at the NAPT Executive Board Meeting scheduled in August. Diane Halvorson stated that an email received from Lisa Nagel, who helped build the survey in Qualtrics had indicated on an email that CAP would use some of the responses to help define their project for immunizations. Decision held regarding if it was ok for CAP to use this information. Conclusion by the NAPT Executive Board is that the manner in which they are using this information is in the interest of advancement of the profession and that it is fine for them to extract that information.
- e. Scholarship:
 - i. Career Builders: Adelle Casavant reported updates from Shelley include no further awards leaving the current balance of \$1250.00 awarded and \$1750.00 still available
 - ii. NAPT Scholarship: Adelle Casavant reported no updates at this time. Chairperson Mandy Chase outlined the expectations of coordinating the scholarship awards as a way to assist Adelle in knowing the process as well as educating the entire board of the scholarship award processing.
- f. Facebook: Josie Quick reported she has not posted the prepared videos that were created to promote the 2022 NAPT Award recipients and the 2022 NAPT Annual Fall Conference. Discussion held regarding the importance of following the Facebook calendar as well as additions provided by the NAPT Executive Board.
 - i. Discussion held regarding trending and reporting statistics of Facebook. As well as creating an event for NAPT Fall Conference. Conclusion, we do not see the value to monitoring the trends of activity of Facebook. Additionally, lets create an event for the Fall Conference but we do find it important to track the trending of this event to determine if this is something of value to have moving forward. As well as, we ask that the Facebook Coordinator include reminders of the fall conference on the post page and monitor that trending to see if there is value moving forward to use Facebook to promote the NAPT Annual Fall Conference. Lastly, to advertise the Basket Extraordinaire via Facebook and monitor the trending of this to see the value moving forward.
- g. NAPT Awards 2023: Adelle Casavant reported she has been in contact with Engraphix to ensure they have adequate product for our 2023 awards. Adelle further reported she will be reaching out to the sponsors of the awards to confirm they will continue to sponsor. Diane Halvorson stated with the change of our process of communication, we should review how we could/would promote the awards. Since we will no longer utilize the "January Mailer" how would it look to send out using our new communication process. Adelle Casavant will prepare a timetable and submit at the next NAPT

Executive Board Meeting in August 2022., with a high level follow up during the NAPT Status Call in July 2022.

- h. Recruitment to the profession: Chairperson Mandy Chase asked Diane Halvorson for a report. Diane stated that perhaps we could put this on hold as the report from presenting at NABP may cover some of this information. Discussion tabled.
 - i. TCT Project: Diane Halvorson reported that the TCT Project Committee has decided their work is done and shift the project to the NAPT Executive Board. Two last items completed before dissolving the committee included:
 - i. Writing an article to be submitted in the NoDak. Diane Halvorson and Melissa Gilbraith have created the article, Diane presented to the board. Board reviewed and approved the article submitted. Article will be submitted for the June/July publication of the NoDak.
 - ii. Recommendation to create a presentation to be presented at NDPhA or NABP District V to promote the utilization of TCT and the TCT toolkit created and article published. This board agreed with working to find a conference/convention/meeting to promote the utilization of TCT.
 - iii. Diane Halvorson reported there is still funds available and this board will need to determine how to use the remainder funds or return the funds to PTCB.
 - iv. Diane Halvorson presented a conversation regarding the current ND rules for Tech-Check-Tech. After great discussion, topic was tabled to the next meeting.
 - j. Nominations Committee: Adelle Casavant reported we will have the following positions open for election:
 - i. Vice-President
 - ii. Treasurer
 - iii. Secretary
 - iv. Additionally, positions open for the President to select include: two Members-at-Large and one Parliamentarian.
8. Liaison Reports:
- a. ND BOP: No updates at this time other than what has already been discussed.
 - b. NDPhA: No updates at this time.
 - c. NCTC: No updates at this time.
 - d. NDSCS: No updates at this time.
9. Discussion of expectations of Liaison Members (specific to NCTC and NDSCS): Chairperson Mandy Chase shared with the group the current status of involvement and asked the board what is the expectation of the liaison members. Discussion held regarding the importance of and the value of involvement by these schools. Outcome included that to have the expectation that they attend all meetings is questionable of the value of their attendance. Further discussion highlighted that they are always invited but perhaps having a report is not necessary. Diane Halvorson made a motion to update the Ex-Officio Members specific to NCTC and NDSCS to remove #1 that is currently in the job description and change #2 to stand alone as a statement. Additionally, notifying the representatives from both schools to update them on this

- change encouraging them to know that they are always welcome to attend the meetings but not required. Brenda Nitschke seconded the motion. Motion carried. Chairperson Mandy Chase will contact NCTC and NDSCS of the update and Diane Halvorson will update the guideline book.
10. NoDak due date: Chairperson Mandy Chase reported the articles are due June 15, 2022. Mandy requested articles be submitted to her for approval by June 10, 2022:
 - a. NAPT Annual Fall Conference-Diane Halvorson
 - b. Award nominations -Adelle Casavant
 11. Future NAPT Executive Board meetings:
 - a. Status Call: July 10th at 7:30pm
 - b. NAPT Executive Board Meeting:
 - i. August 21, 2022 at 9am. Location to be announced
 - ii. September 23, 2022, time to be determined at Ramada by Wyndham, Bismarck ND
 - c. General Business Meeting: September 24, 2022, time to be determined at Ramada by Wyndham, Bismarck ND
 12. Poster presentation at NABP: Chairperson Mandy Chase shared an email from Lillie Lambert regarding her experience and appreciation to have had the opportunity to be part of the poster presentation. Diane Halvorson reported the committee included Lillie Lambert, Mandy Chase and Diane Halvorson and over time added Melissa Gilbraith to the committee. Through the work of the committee as well as presentation process helped prepare Lillie and Mandy to do a great job of presenting. Chairperson Mandy Chase shared her experiences of attending the meeting and highlighted the importance of how far North Dakota has excelled in the embracement of pharmacy technicians and the importance of NAPT continuing to grow and expand the profession.
 13. Goal setting 2022: Chairperson Mandy Chase felt that we had already covered the first item on the agenda regarding postal verses email. As well as covering the communications process
 14. NAPT Highlights: Diane Halvorson presented updates to this page. Discussion held and updates suggested. Diane Halvorson will make the updates and present at the August 2022 NAPT Executive Board Meeting.
 15. Rubric for NAPT Scholarship processing. Discussion held regarding creating a tool to assist in the processing of award submission. Diane Halvorson stated that there had been a tool created years ago, Chairperson Mandy Chase asked Diane Halvorson if she could find that tool. Group will review at the August 2022. If unable to find the tool, consider creating a committee to create a tool.
 16. Visit to NDSCS and NCTC tabled.
 17. January mailer briefly discussed as to consider a new calendar timeline since updating the communication process to email. Topic tabled until the next meeting.
 18. Diane Halvorson shared with the group her attendance to a PTCB meeting held during the NABP Convention, attendees included representatives of PTCB as well as pharmacy technicians that serve on boards of pharmacy. High level information shared regarding this meeting.
 19. Diane Halvorson shared with the group about a way to potentially meet the needs of pharmacy technician education in North Dakota. Discussion held regarding could/should NAPT consider a

partnership with PTU (Pharmacy Technician University). Group felt it is something to begin conversation of. Adelle Casavant volunteered to reach out to PTU to begin conversation of the potential of a partnership. Adelle will provide high level updates at the next status call and detailed updates at the August 2022 NAPT Executive Board Meeting. Additionally, Adelle Casavant brought forth the conversation of mentoring. This topic tabled to see how the PTU conversation unfolds as this might evolve with that discussion.

20. With no further business, Chairperson Mandy Chase adjourned the meeting at 2:16pm.

Minutes prepared by Diane Halvorson, Treasurer (in absence of the Secretary)

3:07 PM

06/02/22

Accrual Basis

NAPT
Balance Sheet
As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1 checking	12,024.36
Total Checking/Savings	12,024.36
Total Current Assets	12,024.36
TOTAL ASSETS	12,024.36
LIABILITIES & EQUITY	
Equity	
Retained Earnings	17,574.67
Net Income	-5,550.31
Total Equity	12,024.36
TOTAL LIABILITIES & EQUITY	12,024.36

3:06 PM

06/02/22

Accrual Basis

NAPT

Profit & Loss Budget vs. Actual

January through May 2022

	Jan - May 22	Budget	\$ Over Budget
Income			
100 NAPT Dues	0.00	14,700.00	-14,700.00
110 Interest	0.67	2.00	-1.33
120 Fall Conference	0.00	3,000.00	-3,000.00
Total Income	0.67	17,702.00	-17,701.33
Expense			
200 Executive Board Meetings			
200.01 Food	97.08		
200.02 Mileage	428.96		
200 Executive Board Meetings - Other	0.00	2,000.00	-2,000.00
Total 200 Executive Board Meetings	526.04	2,000.00	-1,473.96
220 Fall Conference			
220.07 CE Processing	3,750.00		
220 Fall Conference - Other	0.00	11,000.00	-11,000.00
Total 220 Fall Conference	3,750.00	11,000.00	-7,250.00
240 Miscellaneous	162.16	500.00	-337.84
260 NDPHA Support	0.00	2,500.00	-2,500.00
290 Postage/Printing			
290.01 Annual Mailer	955.83		
290 Postage/Printing - Other	0.00	1,500.00	-1,500.00
Total 290 Postage/Printing	955.83	1,500.00	-544.17
300 General			
300.01 Awards	156.95	150.00	6.95
Total 300 General	156.95	150.00	6.95
330 School Visits	0.00	200.00	-200.00
Total Expense	5,550.98	17,850.00	-12,299.02
Net Income	-5,550.31	-148.00	-5,402.31

Northland Association of Pharmacy Technicians
Financial Budget/Expense Report
January - December
Northland Association of Pharmacy Technicians
Budget vs Actual Annual Summary

Ledger	Item Description	2017						2018						2019					
		Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Income
Number																			
100	NAPT Dues		0.00	13957.50	13000.00			0.00	13877.50		13500.00				0.00	16312.50		13500.00	
100.03	Pin Sales		0.00	155.00				0.00							0.00				
110	Interest		0.00	1.18	2.00			0.00	1.31		2.00				0.00	1.40		2.00	
120/220	Fall Conference	10766.82	8500.00	4860.00	3600.00	10797.81	10650.00	4050.00	4700.00	7377.18	11750.00	3210.00	4500.00						
200	Executive Board Meetings	1889.94	5000.00		0.00	602.20	5000.00		0.00	870.95	4000.00		0.00						
210	Executive Board Membership	50.00	500.00		0.00		500.00		0.00		500.00		0.00						
240	Miscellaneous	239.64	500.00		0.00	190.28	500.00		0.00	41.07	500.00		0.00						
250	National Convention	1365.83	2000.00		0.00	1421.86	1500.00		0.00	1079.77	1500.00		0.00						
260	NDPhA Support		5000.00		0.00	2500.00	5000.00		0.00	5000.00	2500.00		0.00						
280	Pharmacy Week		0.00		0.00		0.00		0.00		0.00		0.00						
290	Postage/Printing	587.67	1500.00		0.00	1153.68	700.00		0.00	1688.62	1500.00		0.00						
300	General	153.01	175.00		0.00	133.14	175.00		0.00	212.90	175.00		0.00						
310	Student sponsorship to Cnvn		300.00		0.00		300.00		0.00		300.00		0.00						
320	Video Project	5561.38	5000.00		0.00		0.00		0.00		0.00		0.00						
330	Visit Selected Schools		0.00		0.00	40.00	400.00		0.00		400.00		0.00						
340	Annual Raffle		0.00		0.00		0.00	0.00	0.00	0.00	0.00		0.00						
		20614.29	28475.00	18973.68	16602.00	16838.97	24725.00	17928.81	18202.00	16270.49	23125.00	19523.90	18002.00						

Ledger	Item Description	2020						2021						2022					
		Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Expense	Actual Income	Budgeted Income	Actual Expense	Budgeted Income
Number																			
100	NAPT Dues		0.00	14350.00	16000.00													14,700.00	
110	Interest		0.00	1.77	2.00			0.00	1.99		2.00							0.67	2.00
120/220	Fall Conference	1250.00	11000.00		4500.00	8203.78	11000.00	3190.00	3000.00	3750.00	11000.00		3,000.00						
200	Executive Board Meetings	199.68	3000.00		0.00	632.71	3000.00		0.00	526.14	2000.00								
210	Executive Board Membership		500.00		0.00		400.00		0.00		0.00								
240	Miscellaneous	3332.25	500.00		0.00	2442.19	500.00		0.00	162.16	500.00								
250	National Convention	90.95	1200.00		0.00		100.00		0.00		0.00								
260	NDPhA Support		2500.00		0.00	5000.00	2500.00		0.00		2500.00								
290	Postage/Printing	3371.98	1450.00		0.00	2602.90	1450.00		0.00	955.83	1500.00								
300	Awards	757.53	175.00		0.00	150.34	175.00		0.00	156.95	150.00								
330	Visit Selected Schools		200.00		0.00		200.00		0.00		200.00								
		9002.39	20525.00	14351.77	20502.00	19031.92	19325.00	17891.99	17002.00	5551.08	17850.00		0.67					17,702.00	

[illegible]

NAPT SCHOLARSHIP FUNDS

Initial deposit:

1750.00

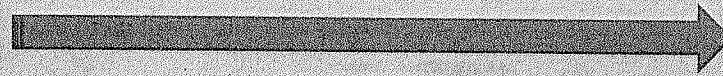
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FINANCE COMMITTEE PROCEDURE (6-2022)

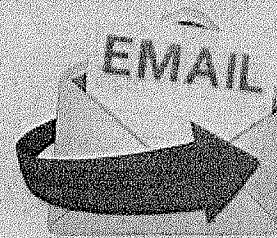
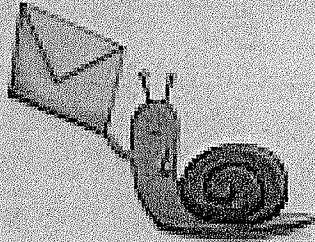
1. NAPT Finance Committee shall be comprised of the NAPT Chairperson, President, Vice-President and Treasurer. The Treasurer shall serve as the chairperson of the committee.
2. Annual budget shall be created in the following manner:
 - a. Finance Committee creates and approves the next year's budget
 - b. Upon approval of the Finance Committee, budget shall be submitted to the NAPT Executive Board for approval.
 - c. Upon approval of the NAPT Executive Board, budget shall be submitted to the NAPT General Membership at the NAPT Annual Fall Conference, General Business Meeting.
3. Upon approval of the General Membership, the budget shall be the document that the NAPT Executive Board uses as a guide to appropriately run the association and utilize the NAPT funds for the approved calendar year.

Time to move to the 20th century!

FROM



TO



***NAPT Executive Board wants to find the
best way to communicate with you!***

Effective, January 2023, NAPT will use email as the main way to communicate to its members. This includes the NAPT Annual January Mailer and NAPT Annual Fall Conference Mailer. NAPT will use the email address that is on file with the North Dakota Board of Pharmacy. It will be your responsibility to keep your email address current.

If you would prefer to continue to receive hard copy mailings, we are happy to meet your needs. Please complete the information below and return.

.....
I would prefer to continue to receive hard copy mailings

Name: _____

Address: _____

ND Registration Number: _____

**Mail to: NDPHA Office: Attention NAPT
1641 Capital Way
Bismarck, ND 58501**

**NORTHLAND ASSOCIATION OF PHARMACY TECHNICIANS
2022 ANNUAL FALL CONFERENCE
SEPTEMBER 23-24, 2022
RAMADA, BISMARCK ND**



*The difference between TRY and TR**U**MPH is a little **U**MPH!*

*Come to fall conference and find your **U**MPH!*

TARGET AUDIENCE: PHARMACY TECHNICIANS AND STUDENTS

FRIDAY, SEPTEMBER 23, 2022

4:30 - 5:30	Registration (Meal will be provided)
5:00 – 5:05	Welcome
5:05-6:05	Dr. Elizabeth Skoy UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
6:05-7:05	Michael Schwab UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
7:05-7:15	BREAK
7:15-8:15	Dr. Mark Hardy UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.



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SATURDAY, SEPTEMBER 24, 2022

7:30 – 8:00	Registration (<i>Breakfast provided</i>)
7:50 – 8:00	Welcome
8:00 – 9:00	Ryan Burke UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
9:00-10:00	KEYNOTE SPEAKER: Mary Kopp (Patient Story) UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
10:00 – 10:15	Break
10:15-11:15	Tyler Lannoye UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
11:15 – 12:15	Mary Kopp (Empowerment) UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
12:15 – 1:30	NAPT General Business Meeting (Lunch provided)
1:30 – 2:30	Mike Rippel UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
2:30-3:30	Panel Discussion: UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.4.
3:30-3:45	BREAK
3:45-4:45	Maya Robinson UAN: (Knowledge) 0.1 CEUS Topic: <ol style="list-style-type: none">1.2.3.
4:45	Basket Extraordinaire Final Drawing

HOTEL INFORMATION: RAMADA
1400 EAST INTERCHANGE AVENUE, BISMARCK, ND
A block of rooms has been reserved until: Friday, September 9, 2022

Under the name: **NAPT Continuing Education Pharmacy Techs.**

\$ 89.00 per night plus tax

To reserve a room, call: 1.258.7000

.....

Detach here:

Registration Form

(Please write legibly)

Name: _____ Phone Number: _____

Address: _____ Email address: _____

ND Registration number (if applicable): _____

I plan to attend the following days (**please circle one**)

FRIDAY ONLY

SATURDAY ONLY

BOTH FRIDAY AND SATURDAY

Do you have a food allergy or special needs? If yes, please briefly describe. *(We will do our best to accommodate your needs):*

How would you like your confirmation of receipt of registration (**please circle one**)

MAIL EMAIL

NAPT Pharmacy Technician (ND RPhTech)	\$50	_____	NON NAPT Pharmacy Technician	\$100	_____
STUDENT/ND TECH-IN-TRAINING	\$20	_____	Pharmacist	\$100	_____

Please make checks payable to NAPT

Please detach and send your registration and full payment to:

NDPhA
Attention: NAPT Fall Conference
1641 Capitol Way
Bismarck ND 58501

REFUNDS

Only under extreme circumstances will refunds be made. All refunds are subject to the approval of the NAPT Executive Board

Mailer

NAPT Fall Conference

Budget/Income-Expense Report

2021

2022

Income	Budgeted	Actual	Budgeted	Actual
Registration (60 attendees @ \$50/attendee)	3,000.00	3190.00	3,000.00	
Total	3,000.00	3190.00	3,000.00	
Expenses				
Site	550.00	591.25	600.00	
Speaker Honorarium/Travel	3,000.00	1850.00	3,000.00	
Supplies	0	0	0	
Food	5,500	3312.53	4,000.00	
ACPE Processing	2,500.00	2450.00	3,750.00	3750.00
Total	11,550.00	8,203.78	11,350.00	3750.00
TOTAL LOSS	8,550.00	5,013.78	8,350.00	

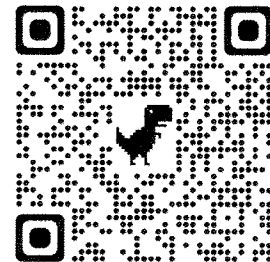
Expanding Pharmacy Technician Roles Through Tech-Check-Tech Utilization

By Diane Halvorson and Melissa Gilbraith, TCT Pilot Project committee members

While tech-check-tech (TCT) has been allowed in North Dakota and many others states for decades, the uptake in busy pharmacies without the proper tools can be a challenge. To reduce barriers to TCT implementation and advocate for expansion of the pharmacy technician role the Northland Associations of Pharmacy Technicians, as an academy of the North Dakota Pharmacists Association, paired with North Dakota State University to create a toolkit to aid pharmacies in any practice setting. With funding provided by the Pharmacy Technician Certification Board through a grant for pharmacy technician role advancement, the TCT Pilot Project committee was formed.

The TCT Pilot Project committee met from June 2019 through July 2021. The committee, with representation from across the profession, created education and a practice-ready toolkit for TCT in North Dakota. The toolkit was tested in 7 pilot sites including 6 community pharmacies and 1 hospital pharmacy over a 9-month duration. To read more about the TCT Pilot Project, the results gathered, and our conclusions please see "Design and Implementation of Tech-Check-Tech Programs in North Dakota Pharmacies" published in the Journal of Pharmacy Practice.

After incorporating feedback from our pilot sites and lessons learned throughout the project, the finalized Tech-Check-Tech Toolkit is now available on the NDPhA and North Dakota Board of Pharmacy websites. Included in the toolkit you will find a policy and procedure template complete with monitoring forms and a link to an educational video for pharmacy technicians training to become a TCT Checker. This toolkit is meant to be adaptable to any practice setting and any type of workflow. We are hopeful that this simplified, practice-ready toolkit will bring TCT to your pharmacy in order to advance the role of the pharmacy technician, free up pharmacist time for clinical roles, and help technicians continue to increase their career satisfaction.



NAPT Highlights of History continued

- January 2022 North Dakota Board of Pharmacy implements rule 61-04-11-09 which now allows qualified pharmacy technician the ability to perform the task of administration of medications. This is the outcome of senate bill 2279.
- 2022 Barbara Lacher, RPhTech, CPhT receives the 2022 American Society of Health-System Pharmacists (ASHP) Pharmacy Technician Excellence Award. Ms. Lacher is a highly respected pharmacy technician educator and advocate for the advancement of the pharmacy technician workforce. For more than 20 years, she has been a leading voice for the development of national, uniform standards for pharmacy technician education and training.
- March 2022 NAPT Executive Board, on behalf of the general membership participates in the poster session at the ND Pharmacist Convention. Poster title; Recruiting, Retaining, and Expanding the Roles of Pharmacy Technicians in North Dakota. Author; Lillie Lambert, Co-Author; NAPT Executive Board, Committee Members: Lillie Lambert, Amanda (Mandy) Chase and Diane Halvorson.
- March 2022 NAPT Executive Board votes to submit an abstract to National Boards of Pharmacy (NABP) to participate in the NABP Annual Meeting Poster Session. Poster presenters: Amanda (Mandy) Chase and Lillie Lambert. Committee members: Amanda (Mandy) Chase, Lillie Lambert, Diane Halvorson and Melissa Gibraith. Poster presented on May 21, 2022.